



VISUAL ARTS
MISSISSAUGA
at RIVERWOOD

Now Hiring: **Art In the Park Fundraising & Event Planner**

About Visual Arts Mississauga (VAM):

Founded in 1977, Visual Arts Mississauga (VAM) is a not-for-profit charitable organization and the City of Mississauga's largest fine arts organization. Our mission is to enrich community life by fostering an appreciation of the visual arts through education, exhibition, and engagement, while enhancing the vitality of the artistic community. For over 45 years, VAM has offered affordable and educational classes, workshops, art camps, and exhibitions that inspire creativity.

Position Overview:

Are you passionate about the arts, community events, and making meaningful connections? Join Visual Arts Mississauga (VAM) this summer as an **Art in the Park Fundraiser & Event Planner** and play a key role in bringing our annual [Art in the Park Festival](#) (September 19–20, 2026) to life.

This is a hands-on opportunity to gain experience in **fundraising, event planning, and community engagement** while contributing to one of Mississauga's most vibrant outdoor art market festivals.

Full-time, 35 hours/week; \$24-26/hour depending on qualifications | 10-week contract (early June – August 2026, pending Canada Summer Jobs funding)

About the Role:

You'll work closely with our team to support both fundraising efforts and event planning, including:

- Assisting with sponsorship outreach, donor communications, and partnership development
- Supporting fundraising campaigns and helping secure community support
- Creating promotional content (social media, email, flyers)
- Engaging local businesses, artists, and community partners
- Coordinating and supporting volunteer recruitment and communication
- Assisting with event logistics, planning documents, and vendor coordination
- Tracking donations, sponsorships, and campaign progress
- Preparing thank-you materials and supporting post-event planning

Qualifications:

- A student or recent graduate in Arts, Communications, Business, Nonprofit Management, or a related field
- Organized, detail-oriented, and able to manage multiple tasks
- A strong communicator who enjoys connecting with people
- Creative, proactive, and eager to contribute ideas
- Interested in the arts, events, and community engagement
- Comfortable using social media and digital tools (ex. Canva)

Requirements:

- This position is supported through the **Canada Summer Jobs Program. Pending approval**, in accordance with program requirements, applicants must be between the ages of **18 and 30** at the start of employment and legally entitled to work in Canada.

Additional Information:

- Visual Arts Mississauga (VAM) is committed to fostering an inclusive, equitable, and accessible environment where all individuals feel welcomed, respected, and valued. **We encourage applications from youth of diverse backgrounds, including those who identify as Indigenous, Black, racialized, persons with disabilities, 2SLGBTQ+, and individuals from equity-deserving communities.**

Why Join VAM?

- This role is designed to help you build real-world, transferable skills:
- Experience in **fundraising and sponsorship development**
- Hands-on involvement in planning a large-scale **arts festival**
- Skills in **project management, marketing, and communications**
- Professional experience working with community partners and stakeholders
- A strong addition to your portfolio and resume in the arts and nonprofit sector

How to Apply: Interested candidates are invited to submit their **resume** and a **cover letter** outlining their qualifications and experience to **Nasrin Gilbert**, Executive Director at execdirector@visualartsmississauga.com

Visual Arts Mississauga at Riverwood

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