



VISUAL ARTS
MISSISSAUGA
at RIVERWOOD

Now Hiring: **Summer Camp Coordinator (June-August)**

About Visual Arts Mississauga (VAM):

Founded in 1977, Visual Arts Mississauga (VAM) is a not-for-profit charitable organization and the City of Mississauga's largest fine arts organization. Our mission is to enrich community life by fostering an appreciation of the visual arts through education, exhibition, and engagement, while enhancing the vitality of the artistic community. For over 45 years, VAM has offered affordable and educational classes, workshops, art camps, and exhibitions that inspire creativity.

Position Overview:

VAM is seeking a dependable and collaborative Summer Camp Coordinator to manage our Summer Art Camp (June 11 – August 28, 2026). This is a rewarding opportunity for a dynamic, arts educator who is passionate about art and child development.

Key Responsibilities:

Summer Art Camp

- Planning and management of the Summer Camp program in accordance with VAM's vision and mission.
- Planning, developing and writing the lesson plans for the two weeks of Teen Camp
- Development, implementation and supervision of an active visual arts camp with VAM Staff
- Assist in the creation, preparation and overview of weekly projects for each of the 4 camp themes ensuring projects cover a variety of mediums and skill sets to accommodate up to 70 campers ages 6 – 13 per week and for the two weeks of Teen Camp
- Ensure staffing needs for 9 weeks of camp are met, stepping in as an instructor, if required
- Facilitation of summer Camp Instructor training, including camper safety and emergency procedures
- Preparation of training and weekly camp schedules, including attendance and emergency contact sheets
- Managing Camp Instructors, providing feedback and coaching; communication with camper families and parents
- Managing art supplies and camp materials and communicating needs to VAM staff

- Providing conflict resolution and excellent customer service during camp for camp staff, campers, parents, guardians, and other visitors
- Creating a welcoming and attractive atmosphere in the building and promote VAM's wide range of programs.
- Provide initial orientation and training for volunteers and managing and evaluating a team of 7-10 volunteers each week.
- Other duties as assigned

Qualifications:

- Post-secondary education or relevant training in Visual Arts, Education, or a related field preferred.
- Experience in delivering art instruction for children, with proven ability to manage and engage large groups effectively.
- Proficiency in various artistic media including watercolour, acrylics, pastel, printmaking, collage, and drawing. Experience with clay or digital media is an asset.
- Strong leadership skills and a proven ability to manage a team
- Excellent communication skills with a positive, enthusiastic approach
- Ability to work independently and as part of a collaborative team.
- Energetic, resourceful, and capable of problem-solving in dynamic settings.
- Demonstrated commitment to safety, inclusion, and child development principles.

Requirements:

- Valid Police Vulnerable Sector Check (required prior to start date).
- **Current First Aid Certification** or willingness to obtain before camp begins.
- Completion of **High Five Principles of Healthy Child Development** training (to be provided if needed).
- Availability for the entire duration of the Summer Art Camp contract (see below)
- This position is supported through the **Canada Summer Jobs Program**. In accordance with program requirements, applicants must be between the ages of **18 and 30** at the start of employment and legally entitled to work in Canada.

Additional Information:

- Summer Art Camp Hours: **June – August, 38.75 hours per week** (Monday to Friday, 8:30am – 4:45 pm).
- Visual Arts Mississauga (VAM) is committed to fostering an inclusive, equitable, and accessible environment where all individuals feel welcomed, respected, and valued. **We encourage applications from youth of diverse backgrounds, including those who identify as Indigenous, Black, racialized, persons with disabilities, 2SLGBTQ+, and individuals from equity-deserving communities.**

Why Join VAM?

- Gain valuable teaching experience in a dynamic and supportive environment.
- Be part of a team that inspires creativity and enriches the lives of children through art, and fosters an appreciation for visual arts in the community.

How to Apply: Interested candidates are invited to submit their **resume** and a **cover letter** outlining their qualifications and experience to **Nasrin Gilbert**, Executive Director at execdirector@visualartsmississauga.com

Visual Arts Mississauga at Riverwood

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